Chandigarh Administration
Department of Personnel & Training

A.D. is informed that as per the latest instructions issued by this department vide letter bearing No. 28/69-IH(12)/Pers.&Trg.-2019/17927 dated 25.11.2019 (copy enclosed), the ICT Skills training course is mandatory for all Group- A, B, C & D employees for promotion & grant of benefit under Assured Career Progression Scheme only and is not mandatory for grant of annual increments. So far as, grant of exemption to Group-D employees as well as to the non-Matriculate employees working on the technical posts such as ALM, Lineman, Plumber, Blacksmith, Carpenter, Mason, Electrician, Meter Reader, Test mechanic etc. from undergoing the mandatory ICT Skills training course is concerned, A.D. is advised to take action in the matter as per point No. (v) of the above instructions dated 25.11.2019.

Superintendent Personnel & Training
for Secretary Personnel & Training
Chandigarh Administration